

## Instructions:

- Plug in headphones
- Open Chrome browser
- Go to <http://www.metritests.com/metrica>
- Enter your code the “Entry Code” on the left hand side
- Accept Terms of Use and Conditions, select “yes”
- Home: Press Arrow in the Center of the screen
- Session Details:
  - Name 名, Last Name 姓 把, Date of Birth, Nationality, Gender, First Language, Contact Details: email, phone (+86)
- Pop up test screen may take a minute to open
- Check earphones
  - Click “play sound”
  - If sound is working, click arrow at the bottom of your screen
  - If sound is not working raise your hand
- Information Sheet:
  - Fill in the registration information. first name (名 in pinyin) last name (姓 in pinyin); email address; organization SCU; Candidate ID = your SCUPI Student ID (you do NOT need to put your national identification card number); Department = SCUPI.
  - Click bottom right arrow
- Begin Test